



St. Michael's School—B.I.

September 2011

"A Community of Faith Devoted to Students"



St. Michael the Archangel
Our Angel of Protection

Principal's Message

I hope everyone had a restful, joyful summer. As far as school is concerned it is time for back to work. Hopefully that encompasses learning as well as an environment that is faith filled, directed by the love and compassion of Christ and conducive to growth in all manner of speaking. It is my hope that St. Michael's continues to be a good place to be regardless of one's academic prowess, athletic or artistic ability etc.. We are here for every single child and will do our best to ensure success for them.

As always if you have a concern regarding your child please see the teacher charged with that discipline or grade level. Our doors are always open and that holds true for me as well.

We have meetings scheduled with Father Raul to develop a Mass and liturgical schedule. These dates will be forthcoming soon. Just a reminder Mass will be held every 3rd Thursday of each month at 7:45 am in our school chapel. All are welcome to attend and share in God's blessings.

Our programming continues to be in tact. 'Face to face' instructional time continues to be a high priority. As a result Mr. Allen will continue to instruct CALM as a scheduled class. French continues for grades 7, 8, and 9 under the direction of Mrs. Weatherhead. Finally as announced in the June newsletter we are ecstatic to have Mrs. Erin Biegel on board as our Art instructor for grades 7, 8, and 9 as well. Finally as articulated in the June newsletter Ms. Nicole Dyrkacz will be teaching grade 3 and 4.

In addition Mrs. Weatherhead has taken on the portfolio of Inclusive Education Coordinator for our school; Miss Crooymans takes on Religious Coordinator while Ms. Dyrkacz becomes the school facilitator for First Nations development. I thank them in advance for their willingness to serve. Finally, Mrs. Schwab will be acting Principal in my absences as well as over seeing the role of Athletic Director.

Once again we will be welcoming two grade 10 Homestay students from Japan for the months of October, November, and December. Mirai - Grade 10 Female Student and Kotaro - Grade 10 Male Student. Mirai tells us: "I want to improve my English skills and know about Canadian History. I would like to join a club at school and make new friends." Mirai's enjoys dancing, skiing, camping and watching movies. Kotaro likes volleyball, traveling, fishing, curling, camping and watching movies. He says, "I belong to the volleyball club. I'm looking forward to studying abroad in Canada. I want to learn about Canadian culture, for example Canadian food culture." We look forward to their arrival.

Please note on the calendar that Sept. 26 is a district wide professional development collaboration day for staff in Lethbridge. School will not be in session.

The welcome back BBQ is slated for Wednesday, September 25 at 5 pm followed by the Parent Council meeting at 6:30 pm in the school library. All are welcome.

Grade 7-12 will be receiving hard copies of their timetables Tuesday and one will be sent home by next week's end. Please see attached school calendar as well.

Staff Roster:

Secretary	Mrs. Johnson	Kindergarten	Mrs. Krauss
Custodian	Mr. Kuystermans	Elementary	Mrs. Weatherhead
Educational Assistants:		Elementary	Miss Crooymans
	Mrs. Schlachter	Elementary	Ms. Dyrkacz
	Mrs. Kielstra	Elementary	Ms. Matulin
	Mrs. Larson	Elementary	Ms. Matulin
Librarian	Mrs. Mastel	Jr/Sr.	Mrs. Schwab
School/Family Liaison	Ms. Kereliuk	Jr/Sr.	Mr. Allen
Pre-School	Miss Karli Gatz	Jr/Sr.	Mr. Sumner
Music	Mrs. Pollock	Principal	Mr. Sumner
Art	Mrs. Biegel	Mrs. Schwab will be acting Principal in Mr. Sumner's absence	
Off Campus Coordinator	Mr. Boschee		

Newsletters

Newsletters are published once a month and will be sent to families electronically by email. If you do not have an email account or prefer a paper copy please contact the school to make those arrangements. Newsletters will be sent out by the 1st of each month.

Social Media



WWW.

Please be sure to check us out on Facebook, Twitter and our Website. Our Twitter account will provide you with sports scores, activities etc. and be accessed at: @smbischool. Our Facebook page can be viewed at www.facebook.com/stmichaels.bi and our website address is www.holyspirit.ab.ca/smbi.

Bell Times



Bell times will remain the same as last year. Classes start at 8:30 a.m. and end at 3:17 p.m. Morning supervision will begin at 8:15 a.m. Students should not be at the school prior to this time. Jr./Sr. students enter the school at 8:20 and Elementary at 8:25. Bell times are as follows:

Announcements	8:30
Classes Begin	8:33
Elementary Recess	10:35-10:50
Lunch Break	12:10-12:45
Elementary Recess	1:45-2:00
Dismissal	3:17

Transporting Students

All parents that transport students other than their own for any school activity **must** complete a Volunteer Driver Authorization Form each year as well as provide the school with a current 5-year Driver's Abstract, proof of \$2,000,000 liability insurance, current Criminal Record Check with Vulnerable Sector Search and a copy of your valid Driver's License. These documents should be completed as soon as possible as all paper work must be sent to Central Office for approval. No one will be allowed to transport students without the proper paper work completed and approved.

Volunteer drivers are an integral part of our students' educational experience. Without your help it would be more costly for us to run our sports programs and field trips. Please consider volunteering to drive students. Forms and check list are attached.

Kindergarten

The first day of school for Kindergarten is Tuesday, September 10. We look forward to seeing all those excited new faces. Welcome Kindergarten!

School Fees



An invoice for school fees will be mailed to you shortly. We again ask for your cooperation with signing up for School Cash Online. By signing up you will receive an email notification whenever something is available for you to purchase for one or all of your children. This includes school fees, sports fees, concession credits, hot lunches etc. It is our hope that the majority of our families will take advantage of this quick, secure and easy alternative to sending cheques or cash to the school. Cash Online is a safe and convenient way to purchase items. We at the school would like as little cash at the school as possible. A How To information sheet is attached. If you have any questions please contact Mrs. Johnson.

Under the direction of Central Office Department purchasing hot lunches with your concession credit is **NO LONGER** an option. Hot lunches must be paid for at the time of purchase only.

LATE PAYMENTS WILL NOT BE ACCEPTED.

Parking



Once again students in Grades 5 & 6 will be participating in the AMA Safety Patrol Program. These students will patrol the intersection at the 4-Way stop to ensure student safety. Please remind your children to respect the duties of the patrollers. We ask that all students and parents cross the street at the patrolled corners. Parking stalls are available along the east and west sides of the school and should be utilized. Parking in front of the school is not permitted from 8:00-9:00 a.m. and 2:30-3:30 p.m. to allow busses proper access to the school. Everyone is asked to comply with the posted parking signs for student safety.

Jr./Sr. High Orientation Evening

A Jr./Sr. high orientation evening is being planned for September. We will answer questions you may have regarding Edwins, MyPass, Power School and more. An email will be sent to all Jr./Sr. parents once a date is determined.

Concession

The concession will be open for business opening day. A menu with price list is attached for your reference. Students are asked to continue pre-ordering their lunches to enable faster service and shorter wait times. Milk cards are available for \$10.00 for 10 milk. If you are able to help in the

Welcome Back BBQ



You are invited to our annual FREE "Welcome Back BBQ" on Thursday, September 25 starting at 5:00 p.m. This is a great opportunity to connect with teachers, catch up with friends and enjoy some free food prepared by the staff. We look forward to seeing you there.

AR Program

The AR Program (Accelerated Reader) will be up and running September 3. Some of our students continued using the program over the summer. Last year we had a total of 78/84 students participating reading a total of 2194 books passing 2021 tests. The school average for the year was 85.1%. We look forward to another great year of reading.

Picture Day

School picture day is set for Thursday, October 3 beginning at 8:40 a.m. We are pleased to once again have Life Touch as our school photographers.

Spring Trip 2022

Participants of the "Spring Trip 2022" are selling apples from Fersters Market out of BC. If you would like to support their fundraising efforts an order form is attached. Forms and payment are due the morning of September 16. Cheques are payable to "Spring Trip 2022". The 20# box of apples are unwaxed and last 2-3 months in a cold/cool room. The apples will be delivered to St. Michael's School at the beginning of October. The trip participants thank you for your support.

concession during lunch hours please contact Stephanie Hlady or the school office.

Concession volunteers are asked to be at the school by 11:45 in order to get things prepared. Volunteering an hour of your time is greatly appreciated.

School Council

St. Michael's is fortunate and very grateful to have an active Parent Council. Meetings are held once a month beginning at 6:30 p.m. in the school library. FREE child care is available at all meetings. The first meeting is set for Thursday, September 25 at 6:30 p.m. following the Welcome Back BBQ. Everyone is invited and encouraged to attend. Your support is always welcome and appreciated.

Terry Fox Walk



Once again we will be holding our annual Terry Fox Walk event on September 24. We will gather in the gym in our school families and begin the walk around town at 1:00 p.m. Participants are asked to wear either pink or blue as a show of support. Thank you Mrs. Weatherhead for spearheading this event.

Hot Lunches

Hot lunches with Pita Pit and Peters Pizza will continue through the school year. Profits from the Pita Pit lunches will be used to help with the sports programs and the Peters Pizza profits will go towards the graduating class of 2020. Hot lunches will begin in October.



September 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Labor Day	3 Welcome Back!	4	5	6	7
8	9	10 First Day of Kindergarten	11	12	13 No School Staff PD Day	14
15	16	17	18	19	20	21
22	23	24 Terry Fox Walk 1:00	25 Welcome Back BBQ 5:00 Parent Council Meeting 6:30 Division Board Meeting	26 No School Collab. Day	27	28
29	30					

HOLY SPIRIT 2019-2020 **SMBI DRAFT** SCHOOL YEAR CALENDAR

Aug 26 1st Day Teachers
Aug 30 School Opening Mass

Operational Days – 5
Instructional Days – 0

AUGUST '19						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Sep 2 Labour Day
Sep 3 1st Day Students
Sep 13 SMBI PD Day 1
Sep 25 Div. Board Meeting
Sep 26 Div Collab Day

O – 20 (25)
I – 18

Oct 15 SMBI PD Day 2
Oct 14 Thanksgiving Day
Oct 23 Div. Board Meeting

O – 22 (47)
I – 21 (39)

OCTOBER '19						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER '19						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Nov 11 Remembrance Day
Nov 12 Division PD Day
Nov 18 Div Collab Day
Nov 27 Div. Board Meeting
Nov 25-29 Sr. High Options Week

O – 20 (67)
I – Elementary/Jr. High 13 (52)
Sr. High 18 (57)

Dec 6 SMBI PD Day 3
Dec 18 Div. Board Meeting
Dec 21-31 Christmas Break
Dec 25 Christmas Day
Dec 26 Boxing Day

O – 15 (82)
I – Elementary/Jr High 14 (66)
Sr. High 14 (71)

DECEMBER '19						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Jan 1 New Year's Day
Jan 1-5 Christmas Break
Jan 22 Div. Board Meeting

O – 20 (102)
I – Elementary/Jr. High 20 (86)
Sr. High 20 (91)

Feb 7 SMBI PD Day 4
Feb 17 Family Day
Feb 18 & 19 Unassigned time teachers, No School
Feb 20 & 21 SWATCA
Feb 26 Div. Board Meeting

O – 17 (119)
I – Elementary/Jr High 14 (100)
Sr. High 14 (105)

FEBRUARY '20						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH '20						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Mar 9 Div Collab Day
Mar 16 Div Spiritual Dev Day
Mar 23 No bus for High School
Mar 25 Div. Board Meeting
Mar 23-27 Sr. High Options Week

O – 22 (141)
I – Elementary/Jr. High 15 (115)
Sr. High 20 (125)

Apr 10 Good Friday
Apr 12 Easter Sunday
Apr 10 - 19 Easter Break
Apr 22 Div. Board Meeting

O – 16 (157)
I – Elementary/Jr. High 16 (131)
Sr. High 16 (141)

APRIL '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY '20						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

May 15 SMBI PD Day 5
May 18 Victoria Day
May 27 Div. Board Meeting

O – 20 (177)
I – Elementary/Jr. High 19 (150)
Sr. High 19 (160)

June 24 Div. Board Meeting
Jun 26 Last Day Students & Staff

O – 22 (197)
I – Elementary/Jr. High 20 (170)
Sr. High 20 (180)

JUNE '20						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY '20						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



NOTICE TO PARENT OR GUARDIAN OF RELIGIOUS PERMEATION

The *Alberta Human Rights Act* requires a school board to give notice to a parent or guardian when courses of study, education programs, institutional materials, instruction or exercises include subject matter that deals primarily and explicitly with religion. All of the schools in this division are Catholic Separate Schools, the essential purpose of which is to fully permeate Catholic theology, philosophy, practices and beliefs, the principles of the Gospel and teachings of the Catholic Church, in all aspects of school life, including in the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises. Every course of study and educational program, all institutional materials, instruction and exercises will at all times include subject matter that deals primarily and explicitly with religion.



FAIR NOTICE LETTER

Dear Parents / Guardians,

The Holy Spirit Catholic School Division is committed to providing safe learning environments for all students, staff, school visitors and community members. When a student behaves inappropriately, principals use progressive discipline to help a student take responsibility for their actions, change their behavior and learn from their mistakes.

When students' behaviors pose a potential threat to safety or serious harm, the Southwest Alberta Regional Violence Risk Threat Assessment Protocol (VTRA) helps principals take further steps to protect students' well-being. The protocol helps schools respond quickly to threatening incidents such as: possession of a weapon or a replica weapon, bomb threats or plans, verbal, written or electronic (internet, text) threats to kill or injure oneself or others or other threats of violence, fire setting.

The Southwest Alberta Regional VTRA Protocol outlines how a school responds immediately to threatening behavior. Principals may first bring together a School Threat Assessment Team, which ideally includes the principal / associate principal, a school based counsellor / jurisdictional lead and police. If the situation is serious the principal may also consult the Superintendent of Schools and call in members of the Community Threat Assessment Team. This community team may include representatives of community agencies who work with us to keep our schools safer such as, but not limited to, local police, children's mental health organizations or Child and Family Services. Parents / guardians will be notified as soon as possible in the Stage I - VTRA Process. If parents / guardians cannot be reached, but a concern for safety still exists due to threatening behavior, the threat assessment may still proceed. Personal information shared throughout this process will respect and balance each individual's right to privacy with the need to ensure the safety of all.

This letter complies with procedure 2 of *Administrative Procedure 322: Violence Threat / Risk Assessment (V-TRA) Protocol*, which states that parents / guardians will be provided with "fair notice" that each threat will be taken seriously. Should you wish to further review this Administrative Procedure, please visit our website at www.holyspirit.ab.ca.

If you have any questions regarding the Holy Spirit Catholic School Division's use of the Southwest Alberta Regional V-TRA Protocol, please contact the Director of Student Services at the St. Basil Catholic Education Centre. We appreciate your support in ensuring our schools are safe environments for our students, staff and community partners.

Sincerely,
Chris Smeaton, Superintendent of Schools



GRADE 3 STUDENT LEARNING ASSESSMENTS

Alberta Education has announced that, for the 2020/2021 school year, Student Learning Assessments (SLAs) will be administered for all Grade 3 students across Alberta. The SLAs are intended to replace the traditional Provincial Achievement Tests and are given to students early in the school year to help parents and teachers identify students' strengths and areas for growth.

Holy Spirit Catholic School Division has decided all Grade 3 teachers will pilot the digital portion of the Grade 3 SLAs during the 2019/2020 school year. Each Grade 3 teacher will also have the option to pilot the performance task portion of the assessment, as they see fit.

We believe that our school division's participation in the pilot will allow our Grade 3 teachers to effectively prepare for future SLAs, provide professional feedback to government regarding the planned format, and engage in planned collaborative professional development opportunities that will benefit student learning.

For more information about Grade 3 SLAs, visit the government website at:

<https://www.alberta.ca/student-learning-assessments.aspx>, or contact your child's teacher directly.

Holy Spirit Roman Catholic Separate Regional Division No. 4
Volunteer Automobile Driver Authorization

To be read by the volunteer driver **BEFORE** filling out the form.

NOTICE RE: INSURANCE COVERAGE

VOLUNTEER DRIVERS:

Those wishing to act as volunteer drivers for school division activities and who are planning to use their own vehicle would be well-advised to inform their insurance company.

With regard to insurance coverage, the school division insurance policies have been endorsed to provide excess liability insurance for volunteer drivers. At the present time, the maximum excess amount is \$9,000,000. However, the school division's insurance does not come into force unless there is a claim in excess of the liability limits in the owner's insurance policy (e.g., if the volunteer driver's insurance limit was \$200,000 – which is required by law – and there is a judgment of \$400,000, the driver's insurance would cover \$200,000 and the school division's excess liability insurance would cover the remaining \$200,000. Damage to the owner's vehicle is NOT insured by the Holy Spirit Roman Catholic Separate Regional Division No. 4.

School division excess liability only applies when no payment has been made for the use of a private vehicle (e.g., gas, mileage, etc.). When payment is made for the use of a private vehicle it is incumbent upon the owner of the vehicle to arrange for proper and adequate insurance through his own insurer.

If you are doing a lot of volunteer driving for school, sporting or church activities, etc., we would suggest that you review your insurance limits with your agent to ensure that you are adequately protected.

Notes to the Application on other side:

- Note #1: Applications can be approved only when the driver possesses a valid driver's license and is able to respond "no" to questions concerning convictions and suspensions.
- Note #2: The owner of the vehicle is expected to inform his/her insurance agent of the intention to use the automobile and to act as a driver for school board activities. The majority of insurance companies do not require an endorsement to auto policies or an additional premium charge because this driving is classified as occasional and is not done for compensation.
- Note #3: It is required by the division that volunteer drivers carry a minimum \$2,000,000 personal liability limit.

News Release from Community Health (Lethbridge)

Parents please be advised: A child who is under the age of six years and whose weight does not exceed 18 kg (40 lbs) must be properly secured in a child safety seat. This does not include a booster seat. (Approved booster seats may be used once the child is six years of age or weighs more than 18 kg (40 lbs).

HOLY SPIRIT CATHOLIC SCHOOL DIVISION NO. 4
VOLUNTEER AUTOMOBILE DRIVER AUTHORIZATION FORM

A. School: _____ School Year: _____

B. Volunteer Driver's Name: _____

Volunteer Driver's Address: _____

Telephone Number: _____

Driver's License Number: _____

Driver's License Class: _____ Expiry Date: _____

****Has your driver's license been suspended in the last three years? (See Note #1). YES ☐ NO ☐**

If YES, please provide date of reinstatement: _____

****Have you been involved in any accidents as a driver during the last three years? YES ☐ NO ☐**

If YES, please give details: _____

****Have you been convicted of an offense under the Traffic Safety Act 2003, related regulations, or for any motor vehicle related offense under the Criminal Code during the last three years?**

YES ☐ NO ☐

If YES, please provide particulars: _____

C. Vehicle: Make _____ Model _____ Capacity _____

Vehicle Owner's Name: _____

Insurance on Vehicle-Company: _____

Agent: _____

Policy #: _____

Liability limit: _____

Passenger endorsement: **YES ☐ NO ☐** (Please see Note #2)

D. Commitments:

****I agree to abide by the requirements of the Traffic Safety Act while acting as a volunteer driver for school functions. I undertake to report to the school principal all accidents and any suspension of my license or change in my insurance status which may occur after the date of this authorization while it remains in force (i.e., current school year).**

****I have advised the insurance company that I have applied to serve as a volunteer driver.**

****I agree to operate the automobile referred to herein in a safe manner, to drive in accordance with the Traffic Safety Act, to limit the number of passengers to the number of seat belts which are usable and to comply with the directions of teachers or agents of the Holy Spirit Roman Catholic Separate Regional Division No. 4.**

I accept the foregoing undertakings and certify that the information contained in this application is accurate to the best of my knowledge:

Please sign below:

Driver: _____ Vehicle Owner: _____

FOR OFFICE USE ONLY:

The above-named driver is authorized to assist the school during the current school year. The help is appreciated.

Signature of Principal: _____ Date: _____



St. Michael's School

302 – 2nd Avenue East, Bag 9900, Bow Island, AB T0K 0G0
"Let Your Mind & Spirit Soar"



Telephone: (403) 545-2131

Website: <http://www.holyspirit.ab.ca/smbi/>

Fax: (403) 545-2040

Date: _____

NCO I/C of Bow Island RCMP Detachment
PO Box 779
Bow Island, AB T0K 0G0
Ph: 403-545-2784

RE: Criminal Record Check With Vulnerable Sector Search

Dear NCO I/C,

Holy Spirit Catholic Schools requires volunteers and chaperones to submit proof of a criminal record check with vulnerable sector search in order to volunteer at St. Michael's School, 302 – 2nd Avenue East, Bow Island.

I require the following individual to provide me with this documentation prior to volunteering at St. Michael's School:

Name: _____

Address: _____

Phone #: _____

If you have any questions, please do not hesitate to contact me at 403-545-2131.

Sincerely,

Chris Sumner, Principal

Holy Spirit Catholic Schools...

"Christ-centred learning communities where students are cherished and achieve their potential."

Documents Checklist for Chaperones/Drivers

School: St. Michael's BI	
Volunteer Name:	
Applying for a Driver or Chaperone? (circle one or both, if applicable)	D C
Current 5-year Drivers Abstract (No more than 7 demerit points)	
Proof of \$2,000,000 liability insurance (if using private vehicle) Must submit 1 of the following: 1) Certificate of Insurance 2) Letter from Insurer 3) Copy of the insurance policy	
Current Criminal Record Check & Vulnerable Sector Search (non-employees)	
Copy of Valid Driver's License	



Subject: Online Payment for School Expenses Now Available

Dear Parents,

We are very excited to announce that our school will now be offering *School Cash Online*, which provides you with the convenience of paying online for school items such as trips, club/athletic fees, and spirit wear. We really want to save you time when paying for school expenses, so we can't wait for you to take advantage of this opportunity. *School Cash Online* is a great way to pay without the need for cash or checks!

Please follow the link below to register online (it takes less than 5 minutes!). Once you have registered your child, you will be able to see when they have a new item posted online for purchase. You also have the option to be notified whenever your child has a new school expense due, so you don't have to worry about missing the deadline. (Check off the box to receive email notifications).

To set up an account and explore the system, please follow the instructions below. We look forward to hearing your feedback!

Register Online:

Step 1: Please click on this link: holyspirit.schoolcashionline.com

Step 2: Register by selecting the "Get Started Now" and following the steps.

Step 3: After you receive the confirmation email, select the "click here" option, login in and add each of your children to your household account.

✓ **Convenient** ✓ **Safe** ✓ **Secure**

If you have any questions during the registration process or while shopping online, please select the **SUPPORT** option in the top right hand area of the screen. You can also access support/FAQ info at <https://schoolcashionline.com/home/support>

Warm Regards,

Chris Sumner, Principal

SchoolCashOnline Available Now

For safety and efficiency reasons, Holy Spirit Catholic School District would like to reduce the amount of Cash & Checks coming into our school. School Cash Online is our school's preferred method of payment. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the **SUPPORT** option in the top right hand corner of the screen.

Step 1: Register

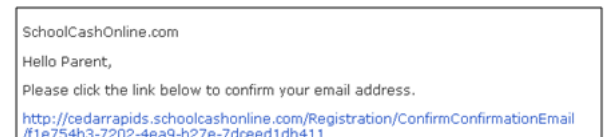
a) If you have not registered, please go to the School Cash Online home page <https://holyspirit.schoolcashonline.com/> and select the **"Get Started Today"** option.

b) Complete each of the three Registration Steps
*For Security Reasons your password, requires **8 characters**, **one uppercase** letter, **one lowercase** letter and a **number**.

Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.

The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.



Step 3: Find Student

This step will connect your children to your account.

- Enter the School Board Name
- Enter the School Name
- Enter Your Child's Name & Birth Date
- Enter Your Child's ASN (available from your school)
- Select **Continue**
- On the next page confirm that you are related to the child, check in the Agree box and select **Continue**
- Your child has been added to your account

Step 4: View Items or Add Another Student

If you have more children, select **"Add Another Student"** option and repeat the steps above. 5 children can be added to one parent account.

If you do not wish to add additional children, select **"View Items For Students"** option. A listing of available items for purchase will be displayed.

Find Student

School Information

School Board Name: School Board 1575
Looking for a student in a different school board? ☐ ?

School Name: Eagle High School ?

Student Information

Do you have the student number? ☐

Student Number ?

First Name: *

Last Name: *

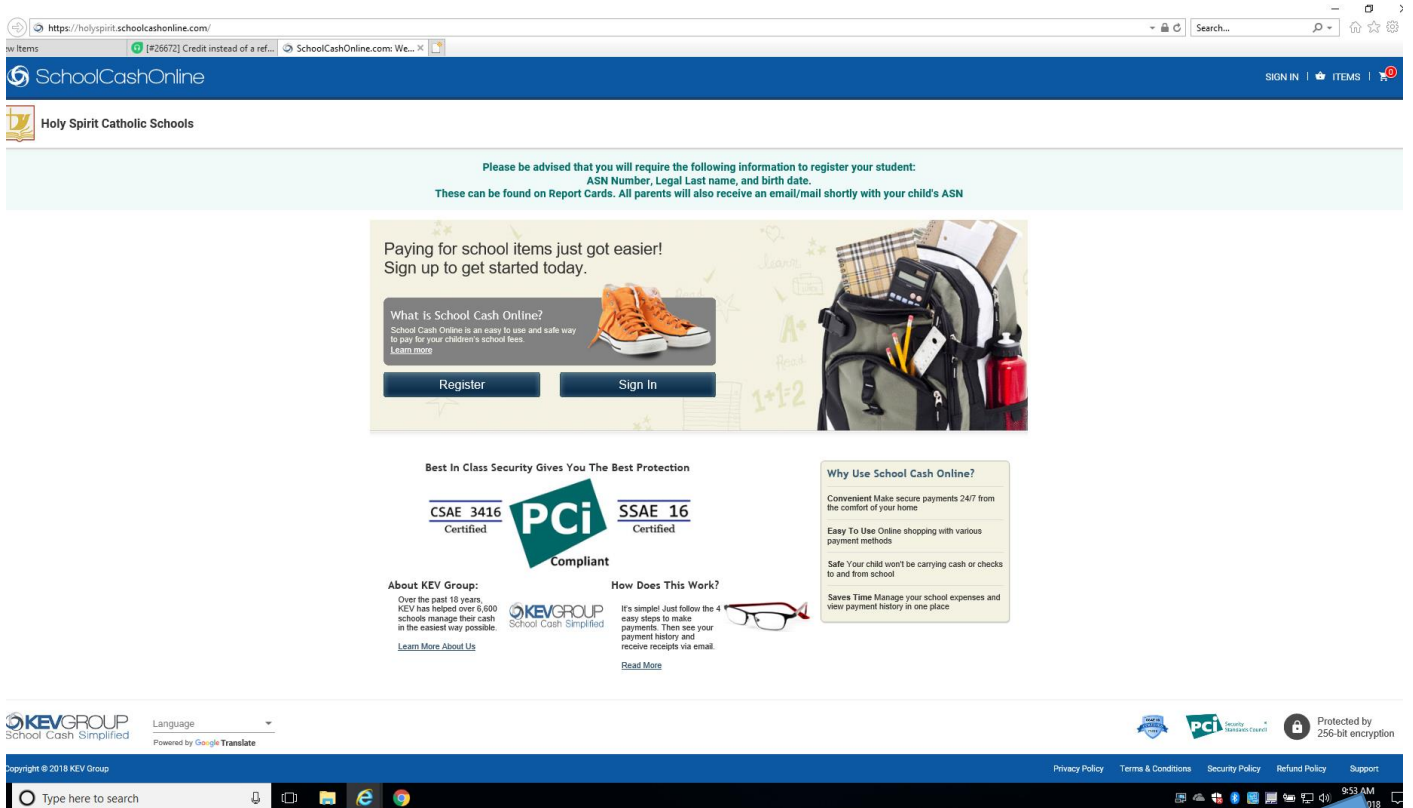
Birth Date: *
Date format: mm/dd/yyyy

(No students? [Click here](#))

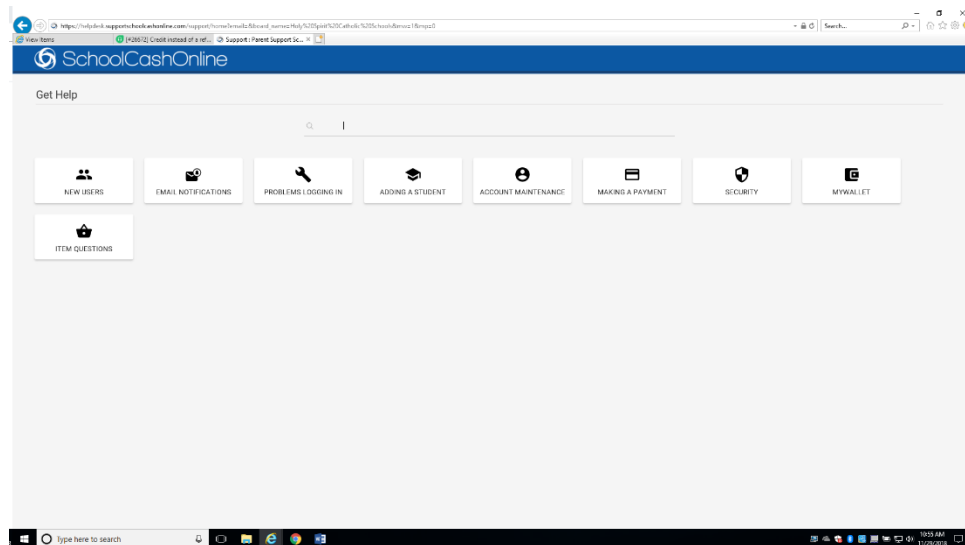
School Cash Online Parent Support

A new feature has been added to facilitate parents receiving help when having issues with School Cash Online.

At the bottom right hand side of the home screen is an option called “Support”



When you click on this option, you will be taken to a new page with various options for you to choose where you require help.



Clicking on any of these options will bring you a page with FAQs regarding this particular option. If one of the FAQs helps you, that's terrific! But, in the event that your question is not answered, you can click on "Contact Us". A form will pop up with you to populate regarding your question.

Frequently Asked Questions:

- Can I receive an email notification letting me know that there are items to be purchased?
- How often will I receive email notifications?
- I have accidentally unsubscribed from email notifications. How can I re-subscribe ?
- Why am I not receiving email notifications ?

Can't find the answer? [Search again or Contact us](#)

Email Address* Phone Number Holy Spirit Catholic Schools

School Name Subject*

Details*

(Please include as many details as possible)

No file chosen

or Call us at 1.866.961.1803

KEV GROUP
School Cash Simplified

KEV support will contact you to help you. The information that you have filled out in this form assists the KEV technicians in being prepared before they contact you. It ensures that help is provided to you in a timely way. This new process has helped to significantly speed up help time.

Of course, there is still the option of calling the 1-800 number at the bottom of the page.

FAQs

I've forgotten my password

Click on the "Forgot your password?" link to reset your password. A temporary password will be sent to the email address registered with your account.

How secure are my purchases?

KEV Group's top priority is to keep your personal information safe. Go to <https://helpdesk.supportschoolcashonline.com> and see Security for Security Policy and Privacy Policy.

What if I can't find my student?

Contact your school to confirm your student's details (sign up criteria) to ensure it matches exactly with what was entered in your school's records.

What if I can't see any items?

Each school creates their own items for purchase and assigns them to students. Once assigned, they will appear online under the student tab.

Need Help?

Go to helpdesk.supportschoolcashonline.com



Contact your school office directly for the following issues:

- ✓ You require a refund for items purchased on School Cash Online
- ✓ When adding to the cart, the item displayed prevents you from completing your purchase correctly
- ✓ You made a purchase on an item incorrectly and want to change your order
- ✓ You are missing items that you thought were available to purchase. Items are created by the school and School Cash Online displays those items for parents to purchase

How To Make Online Payments
for Your Student Fees using

SchoolCashOnline

Powered by **KEV**GROUP

Fast, safe, convenient.

Welcome to SchoolCashOnline



School Cash Online is an easy to use and safe way to pay for your children's school fees.

- ✓ Conveniently make payments for student fees online
- ✓ Stay connected and informed of all school activities
- ✓ Never miss out on field trips, school events, yearbooks and more

All you have to do is register, attach your students and in no time, you will be able to make payments online.

How to Register

1. Go to <https://holyspirit.schoolcashonline.com/> and click on Register

- ✓ Enter in your first name, last name, email and create a password.
- ✓ Select a security question.
- ✓ Check YES to receive email notifications

2. A confirmation email will be sent to you

- Check spam

3. Follow the instructions in the email.

Your email is used as your username in your profile.

How to Add a Student

1. Sign In to School Cash Online
2. Go to MY ACCOUNT.
3. From the drop down menu, select My Students.
4. Click to add a student.

- a. Type in your School Board Name
- b. Select School Name from the list.
- c. Enter Student Criteria (as set by your School Board)
- d. CONFIRM

You can add up to 8 students on your profile.

How to Make a Payment

1. You will be able to view any available items attached to your students that are set up on your account.
2. Select the item that you would like to purchase and click "add to Cart".
3. Once you have finished adding items to your cart, select "Check Out" to make payment.

You can pay for multiple student's items in one Check Out.

Payment Types Accepted

 Credit Cards  eCheck  myWallet



Stay connected by receiving email notifications of new fees.



Pay required fees any time, any where.



Never miss out on field trips, yearbook sales, and school events.



Students no longer risk carrying cash and checks to school in their backpacks.

CONCESSION MENU

Chicken/Taco Wrap	\$3.75
Chicken/Taco Quesadilla	\$3.25
Chicken/Taco Salad	\$3.25
Plain Salad	\$2.25
Grilled Cheese	\$2.25
Pizza	\$2.50
Cinnamon Buns	\$2.75 (Tuesdays only)
Yogurt & Granola	\$1.00
Yogurt only	\$0.75
Fresh Popcorn	\$2.50 (Fridays Only)
Fruit Cups	\$0.75
Fruit Popsicle	\$0.75
Cheese Strings	\$0.50
Large Chocolate Milk	\$2.00
Small Milk (wh/choc)	\$1.00
Juice	\$0.85
Water	\$1.00
Ranch Package	\$0.25
Milk Card (10)	\$10.00
Halls	\$1.50
Hotrods	\$0.60



Order deadline Sept 16

Your Apple lineup . . .

Make cheques payable to "Spring Trip 2022".



BC Mac Apples:

- This fruit has red and green skin
- Tart flavour
- Tender white flesh is crisp when freshly harvested but soon adopts a softer consistency, perfect for cooking into pies or sauce.
- Good for raw eating

\$40

\$35

BC Golden Delicious Apples:

- Yellow in colour
- This mellow, sweet apple is delicious eaten fresh
- Very juicy and good for apple juice or cider
- Popular for pies, sauces and apple butter



BC Spartan Apples:

- Very much a "Macintosh" style apple, bright crimson skin and white flesh
- Straight from the tree the flesh is very crisp and juicy
- Good for juicing, sweet and pleasant
- Good eating apple and baking

\$35

BC Royal Gala Apples:

- A crisp, firm, bright red or red/orange patterned fruit with a yellow background
- Cross between a golden delicious and Kidd's orange Red apple
- Sweet and juicy, good for eating, on salads



Shelf Life: 2-3 Months Cool / Cold Room

Location: St Michael's School

Supplier:  **FERSTERS MARKET**

Delivery: Sept 30 - Oct 10

Weight per Box: 20 lbs. (unwaxed)

Customer	Phone	\$40/box Macintosh	\$35/box Golden Delicious	\$35/box Spartans	\$40/box Royal Gala	Order Total (\$)

Semester 1 Timetable 2019/20

BLK 1	Gr		Monday	Rm#	TE	Tuesday	Rm#	TE	Wednesday	Rm#	TE	Thursday	Rm#	TE	Friday	Rm#
	K				AK	K	31				AK	K	31			
8:30 9:10	1	JW	LA 1/2	32	JW	LA 1 /2	32	JW	LA 1/2	32	JW	LA 1/2	32	JW	LA 1/2	32
	2	JW	LA 1/2	32	JW	LA 1/2	32	JW	LA 1/2	32	JW	LA 2	32	JW	LA 1/2	32
	3	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7
	4	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7
	5	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	21
	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	21
	7	SC	Soc. 7/8	19	SC	Soc. 7/8	19	SC	Soc. 7/8	19	SC	Soc. 7/8	19	SC	Soc. 7/8	19
	8	SC	Soc. 7/8	19	SC	Soc. 7/8	19	SC	Soc. 7/8	19	SC	Soc. 7/8	19	SC	Soc. 7/8	19
	9	CS	Eng. 9	20	CS	Eng. 9	20	CS	Eng. 9	20	CS	Eng. 9	20	CS	Eng. 9	20
	10	DA	Sci. 10	15	DA	Sci. 10	15	DA	Sci. 10	15	DA	Sci. 10	15	DA	Sci. 10	15
	11	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21
	12	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21
BLK 2	K				AK	K	31				AK	K	31			
	1	JW	LA 1	32	JW	LA 1	32	JW	LA 1	32	JW	LA 1	32	JW	LA 1	32
	2	SC	LA 2	5	SC	LA 2	5	SC	LA 2	5	SC	LA 2	5	SC	LA 2	5
	3	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7
	4	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7	ND	LA 3/4	7
	5	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	Social 5/6	6	MM	LA 5/6	6
	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	LA 5/6	6	MM	Social 5/6	6	MM	LA 5/6	6
	7	CS	LA 7/8	20	CS	LA 7/8	20	CS	LA 7/8	20	CS	LA 7/8	20	CS	LA 7/8	20
	8	CS	LA 7/8	20	CS	LA 7/8	20	CS	LA 7/8	20	CS	LA 7/8	20	CS	LA 7/8	20
	9	DA	Yearbook 9	15	DA	Yearbook 9	15	DA	Yearbook 9	15	DA	Yearbook 9	15	DA	Yearbook 9	15
	10	DA	CALM 10	15	DA	CALM 10	15	DA	CALM 10	15	DA	CALM 10	15	DA	CALM 10	15
	11	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21
	12	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21	MS	Phys. 20/30	21
BLK 3	K				AK	K	31				AK	K	31			
	1	JW	LA 1	32	JW	LA 1	32	JW	LA 1	32	JW	LA 1	32	JW	LA 1	32
	2	SC	LA 2	5	SC	LA 2	5	SC	LA 2	5	SC	LA 2	5	SC	LA 2	5
	3	ND	LA 3/4	7	ND	LA 3/4	7	ND	PE 3/4	1	ND	Math 3/4	7	ND	LA 3/4	7
	4	ND	LA 3/4	7	ND	LA 3/4	7	ND	PE 3/4	1	ND	Math 3/4	7	ND	LA 3/4	7
	5	MM	Social 5/6	5	MM	P.E. 5/6	1	MM	Social 5/6	6	MM	Social 5/6	21	MM	Soc. 5/6	6
	6	MM	Social 5/6	5	MM	P.E. 5/6	1	MM	Social 5/6	6	MM	Social 5/6	21	MM	Soc. 5/6	6
	7	MS	Math 7/8	21	MS	Math 7/8	21	MS	Math 7/8	21	MS	Math 7/8	21	MS	Math 7/8	21
	8	MS	Math 7/8	21	MS	Math 7/8	21	MS	Math 7/8	21	MS	Math 7/8	21	MS	Math 7/8	21
	9	DA	Math 9	15	DA	Math 9	15	DA	Math 9	15	DA	Math 9	15	DA	Math 9	15
	10	CS	Rel 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20
	11	CS	Rel 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20
	12	CS	Rel 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20	CS	Rel. 10-12	20
Recess 10:35 - 10:50																
BLK 4	K				AK	K	31				AK	K	31			
	1	MM	Social 1/2	32	JW	Science 1/2	32	SC	Music 1/2	3	JW	Science 1/2	32	JW	Science 1/2	32
	2	MM	Social 1/2	32	JW	Science 1/2	32	SC	Music 1/2	3	JW	Science 1/2	32	JW	Science 1/2	32
	3	ND	PE 3/4	1	ND	Health 3/4	7	ND	Math 3/4	7	ND	PE 3/4	1	ND	PE 3/4	1
	4	ND	PE 3/4	1	ND	Health 3/4	7	ND	Math 3/4	7	ND	PE 3/4	1	ND	PE 3/4	1
	5	MS	Math 5/6	21	MS	Math 5/6	21	MM	Rel. 5/6	6	MM	Gr. 5/6	6	MS	Mathletics	6
	6	MS	Math 5/6	21	MS	Math 5/6	21	MM	Rel. 5/6	6	MM	Gr. 5/6	6	MS	Mathletics	6
	7	SC	Rel 7-9	19	SC	Rel. 7-9	19	MS	P.E. 7-9	1	SC	Rel. 7-9	19	SC	Rel. 7-9	19
	8	SC	Rel. 7-9	19	SC	Rel. 7-9	19	MS	P.E. 7-9	1	SC	Rel. 7-9	19	SC	Rel. 7-9	19
	9	SC	Rel. 7-9	19	SC	Rel. 7-9	19	MS	P.E. 7-9	1	SC	Rel. 7-9	19	SC	Rel. 7-9	19
	10	DA	ADLC 10	15	DA	ADLC 10	15	DA	ADLC 10	15	DA	ADLC 10	15	DA	ADLC 10	15
	11	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15
	12	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15

	Gr		Monday	Rm#	TE	Tuesday	Rm#	TE	Wednesday	Rm#	TE	Thursday	Rm#	TE	Friday	Rm#
BLK 5	K				AK	K	31				AK	K	31			
	1	SC	Rel. 1/2	32	SC	Rel. 1/2	32	SC	Rel. 1/2	32	SC	Rel. 1/2	3	SC	Rel. 1/2	32
	2	SC	Rel. 1/2	32	SC	Rel. 1/2	32	SC	Rel. 1/2	32	SC	Rel. 1/2	3	SC	Rel. 1/2	32
	3	ND	Math 3/4	7	ND	Math 3/4	7	ND	Math 3/4	7	ND	Math 3/4	7	ND	Math 3/4	7
	4	ND	Math 3/4	7	ND	Math 3/4	7	ND	Math 3/4	7	ND	Math 3/4	7	ND	Math 3/4	7
	5	MS	Math 5/6	21	MS	Math 5/6	21	MS	Math 5/6	21	MS	Math 5/6	21	MS	Math 5/6	21
	6	MS	Math 5/6	21	MS	Math 5/6	21	MS	Math 5/6	21	MS	Math 5/6	21	MS	Math 5/6	21
	7	MM	Sci. 7/8	19	MM	Sci. 7/8	19	MM	Sci. 7/8	19	MM	Sci. 7/8	19	MM	Sci. 7/8	19
	8	MM	Sci. 7/8	19	MM	Sci. 7/8	19	MM	Sci. 7/8	19	MM	Sci. 7/8	19	MM	Sci. 7/8	19
	9	DA	Sci. 9	15	DA	Sci. 9	15	DA	Sci. 9	15	DA	Sci. 9	15	DA	Sci. 9	15
	10	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1
	11	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1
	12	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1	JW	P.E. 10-12	1
12:10-12:25 Break 12:25 - 12:45																
12:45 - 1:00 TAG																
BLK 6	K				AK	K	31				AK	K Music	3			
	1	JW	Math 1	32	JW	Math 1	32	JW	Math 1	32	JW	Math 1	32	JW	Math 1	32
	2	SC	Math 2	5	SC	Math 2	5	SC	Math 2	5	SC	Math 2	5	SC	Math 2	5
	3	ND	Social 3/4	7	ND	Social 3/4	7	ND	Social 3/4	7	ND	Sci. 3/4	7	ND	Sci. 3/4	7
	4	ND	Social 3/4	7	ND	Social 3/4	7	ND	Social 3/4	7	ND	Sci. 3/4	7	ND	Sci. 3/4	7
	5	MM	Sci. 5/6	6	MM	Sci. 5/6	6	MM	Sci. 5/6	6	MM	Sci. 5/6	6	MM	LA 5/6	6
	6	MM	Sci. 5/6	6	MM	Sci. 5/6	6	MM	Sci. 5/6	6	MM	Sci. 5/6	6	MM	LA 5/6	6
	7	MS	P.E. 7-9	1	MS	P.E. 7-9	1	MS	Art 7-9	21	MS	P.E. 7-9	1	MS	P.E. 7-9	1
	8	MS	P.E. 7-9	1	MS	P.E. 7-9	1	MS	Art 7-9	21	MS	P.E. 7-9	1	MS	P.E. 7-9	1
	9	MS	P.E. 7-9	1	MS	P.E. 7-9	1	MS	Art 7-9	21	MS	P.E. 7-9	1	MS	P.E. 7-9	1
	10	DA	Sci. 10	15	DA	Sci. 10	15	DA	Sci. 10	15	DA	Sci. 10	15	DA	Sci. 10	15
	11	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20
	12	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20
Recess 1:45-200																
BLK 7	K				AK	K- P.E.	1				AK	K	31			
	1	JW	Soc. 1/2	32	JW	Art 1/2	32	JW	Soc. 1/2	32	JW	Soc. 1/2	32	JW	Soc. 1/2	32
	2	JW	Soc. 1/2	32	JW	Art 1/2	32	JW	Soc. 1/2	32	JW	Soc. 1/2	3	JW	Soc. 1/2	32
	3	ND	Rel. 3/4	7	SC	Art 3/4	5	ND	Music 3/4	3	ND	Science 3/4	7	ND	Science 3/4	7
	4	ND	Rel. 3/4	7	SC	Art 3/4	5	ND	Music 3/4	3	ND	Science 3/4	7	ND	Science 3/4	j
	5	MM	P.E. 5/6	1	MM	Art 5/6	6	MM	P.E. 5/6	1	MM	P.E. 5/6	1	MM	P.E. 5/6	1
	6	MM	P.E. 5/6	1	MM	Art 5/6	6	MM	P.E. 5/6	1	MM	P.E. 5/6	1	MM	P.E. 5/6	1
	7	SC	Soc. 7/8	19	DA	Health 7/8	15	SC	Art 7-9	19	DA	Health 7/8	15	DA	Flex 7/8	15
	8	SC	Soc. 7/8	19	DA	Health 7/8	15	SC	Art 7-9	19	DA	Health 7/8	15	DA	Flex 7/8	15
	9	MS	Soc. 9/10	21	MS	Soc. 9/10	21	SC	Art 7-9	19	MS	Soc. 9/10	21	MS	Soc. 9/10	21
	10	MS	Soc. 9/10	21	MS	Soc. 9/10	21	MS	Soc. 10	21	MS	Soc. 9/10	21	MS	Soc. 9/10	21
	11	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20
	12	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20	CS	Eng. 20/30	20
BLK 8	K				AK	K- P.E.	1				AK	K	31			
	1	SC	P.E. 1/2	1	JW	Art 1/2	32	SC	P.E. 1/2	1	SC	P.E. 1/2	1	SC	P.E. 1/2	1
	2	SC	P.E. 1/2	1	JW	Art 1/2	32	SC	P.E. 1/2	1	SC	P.E. 1/2	1	SC	P.E. 1/2	1
	3	ND	Soc. 3/4	7	SC	Art 3/4	5	ND	Rel. 3/4	7	ND	Rel. 3/4	7	ND	Rel. 3/4	7
	4	ND	Soc. 3/4	7	SC	Art 3/4	1	ND	Rel. 3/4	7	ND	Rel. 3/4	7	ND	Rel. 3/4	7
	5	MM	Rel. 5/6	21	MM	Art 5/6	6	MM	Music 5/6	3	MM	Rel. 5/6	6	MM	Rel. 5/6	6
	6	MM	Rel. 5/6	21	MM	Art 5/6	6	MM	Music 5/6	3	MM	Rel. 5/6	6	MM	Rel. 5/6	6
	7	JW	French 7-9	19	CS	Eng. 7/8	20	JW	French 7-9	19	JW	French 7-9	19	JW	French 7-9	19
	8	JW	French 7-9	19	CS	Eng. 7/8	20	JW	French 7-9	19	JW	French 7-9	19	JW	French 7-9	19
	9	JW	French 7-9	19	MS	Soc. 9/10	21	JW	French 7-9	19	JW	French 7-9	19	JW	French 7-9	19
	10	MS	Soc. 10	21	MS	Soc. 9/10	21	MS	Soc. 10	21	MS	Soc. 10	21	MS	Soc. 10	21
	11	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15
	12	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15	DA	Math 20/30	15

Mrs. Krauss	
Mrs. Weatherhead	
Miss Dyrkacz	
Ms. Matulin	

Mr. Allen	
Mrs. Schwab	
Miss Crooymans	
Mr. Sumner	