St. Michael the Archangel Our Angel of Protection

St. Michael's School<br>September 2021

## Principal's Message

Dear Parents,
Welcome to week two on the home front. I did send home re-entry school guidelines last week as well as transportation guidelines as a result of the on going road construction. It certainly appears as though guidelines concerning road construction and transportation will remain in place for the time being. The Town and its road team are confident the undertaking will be concluded by week's end. If anything changes I will advise you immediately.

And most certainly if any changes in school protocol concerning COVID protocols change I will advise.

Some upcoming key dates are as follows:

1) Sept. 17—SMBI Professional Day—school closed
2) Sept. 23-Welcome Back BBQ (5:00-6:30 pm) followed by PAC meeting
3) Sept. 29—Orange Shirt Day—Every Child Matters (wear Orange)
4) Sept. 30—National Day of Truth \& Reconciliation—Stat Day (no school) as mandated by the Government of Alberta in recognition of Residential School findings.

We are very pleased to announce we have two foreign exchange students who will be with us for the remainder of the year. Both young ladies are from Spain, Mariona Sais Alena who will be staying with the Ruesser family and Uxue Maestro Valle who will be residing with the Thurston family. We thank both families for their generosity, time and love that will be extended to our visitors. The girls are in grade 11 and are taking a full course load. Welcome aboard!

At this time I would like to recognize our Trustee, Pat Bremner who will be moving on from that role to run for City Councilor. Pat has been 'a rock' for SMBI for these past nine years. She has supported us by her presence in so many ways; meetings, classroom visits, special events and one who was always willing to listen to new ideas and approaches. Frankly, in 30+ years of Catholic Education in varying districts I have never met one like Pat who brought intelligence, a listening ear, sense of humor (an abject love for Mark Twain and cats) and finally absolutely and resolutely committed to Catholic Education and God's most precious, His children. The saying, 'You truly do not miss someone until they are gone' certainly will hold true for Pat Bremner. Pat, you will be greatly missed by the entire community of St. Michael's School. God's speed and God Bless you in your new life path.

## Welcome Back

We are so excited to welcome our students back for the 2021/22 school year. We are pleased to have all of our staff returning and would like to congratulate Miss Dyrkacz who was married this summer. Her new name is now Mrs. Gutfriend. Congratulations!

## Social Media

## Newsletters

Newsletters are published once a month and will be sent to families electronically by email. They can also be found on the school's web page. If you do not have an email account or prefer a paper copy please contact the school to make those arrangements. Newsletters will be sent out by the 1st of each month.

## Bell Times

Bell times remain the same as last year. Classes start at 8:30 a.m. and end at 3:17 p.m. Morning supervision will begin at 8:15 a.m. Students should not be at the school prior to this time. Jr./Sr. students enter the school at 8:20 and Elementary at 8:25 through their designated entrances. Bell times are as follows:

| Announcements | $8: 30$ |
| :--- | :--- |
| Classes Begin | $8: 33$ |
| Elementary Recess | $10: 35-10: 50$ |
| Lunch Break | $12: 10-12: 45$ |
| Elementary Recess | $1: 45-2: 00$ |
| Dismissal | $3: 17$ |

## Transportation

At this point we may be able to transport students to various activities this year. Please consider completing the Volunteer Driver Authorization Form as well as all other required documents. The form and check list are attached. A new form must be completed each year. Thank you for considering to volunteer your time for our students.

## Kindergarten

The first day of school for Kindergarten students is Thursday, September 9. We look forward to seeing all those excited new faces. Welcome to Kindergarten!

## Parking

Once the road construction in front of the school is complete parking at the school will revert back to normal. There is parking on both the east and west ends of the school and should be utilized. Parking in front of the school is not permitted from 8:00-9:00 a.m. and 2:30-3:30 p.m. to allow busses proper access to the school. Everyone is asked to comply with the posted parking signs for student safety.

Parents and students are asked to cross the street at the corner only, again for student safety. Once construction is complete we hope to have our AMA Safety Patrol up and running and we ask that everyone respects and follows their guidance.

## Municipal Election

The deadline for nomination for the Municipal Election is September 20. If you would like to become a School Board Trustee for the Taber/Bow Island area, please contact the school for more information.

## Parent Council

The first Parent Council meeting is scheduled for Thursday, September 23 at 6:30 p.m. following the BBQ. Masks are required.

## Terry Fox Walk

Students will once again
 participate in the annual Terry Fox Walk/Run on September 29. We will be leaving the school at approximately 1:00 p.m. and walk through the Town of Bow following the same route as in past years. Our fundraising goal is to match last year's total of $\$ 5000.00$. Good luck to all the students and thank you to parents, family and friends for you continued support of this very worthy cause. A letter and pledge sheet are attached.

## Student Vote

With the Federal election fast approaching, once again our Grade 5-12 will have an opportunity to cast their ballot for Student Vote 2021. The gym will be set up like a polling station and students will have to follow the same protocols that 18+ voters have. Ballots will be tabulated and it's always interesting to see if the students vote similar to the official election results.

## Welcome Back BBQ

Our annual Welcome Back BBQ is set for Thursday, September 23 beginning at 5:00. We will gather outside on the playground on the west side of the school, weather permitting. We look forward to seeing you there.

## Legacy of Hope

We are excited to
 announce that we will have a First Nations Exhibit from the Legacy of Hope Foundation to display at St. Michael's School from September 27 to October 1. The exhibit is called "Peter Henderson Bryce: A man of Conscience." Bryce was a medical health officer for the Department of Indian Affairs. He found that large numbers of First Nations children were dying each year due to condition in Residential Schools and lack of tuberculosis treatment from 1904 to 1921. We look forward to students having the opportunity to discover a part of our history.

## School Pictures

Lifetouch will once again be looking after our school pictures. Picture day is set for Thursday, September 23.

## Year Three Faith Plan

As we begin our journey of anew school year we also enter the final year of our three year faith plan, Making our Mark: The Journey of an Intentional Disciple. In this final year our overarching them is Together on the Journey. Our focus this year is on seeing our responsibility to one's faith community with our Calls to Action: "Be Committed and Be Accountable". This year the faith plan reminds us that we are all one in the Body of Christ and that our faith community plays an important role in our lives. Stay tuned for service projects, fundraising endeavors, liturgies, celebrations and school wide activities that will occur with this theme in mind.

## Hot Lunches

Peter's Pizza day will be Thursday, September 16. Funds raised from the sale of Pizza support the Graduating Class of 2022. Online orders are due September 12.

Pita Pit lunch will be served Thursday, September 23. Orders need to be submitted online by Thursday, September 16. Please check the options carefully as there have been a few changes to Pita Pit's menu. Funds raised support our Athletics programs.

We will once again be running Hot Dog Days. This year the funds raised will go toward our Service Project which in Semester 1 will be supporting the Kale Porteous Water Park. This first Hog Dog Day is set for Thursday, September 28. Orders are due September 22nd.

Parent Council is hosting Welcome Back Subs lunch on Tuesday, September 21. This is a free lunch for all students and staff. Thank you to PAC for once again providing one free meal a month. Thank you to Mrs. Kielstra for coordinating the Hot Lunch program for PAC.

## Information Evening

An information evening for Grade 7/8 and any Grade 9 students and their parents who wish to come will be held on Wednesday, September 29. More information will be coming.



## CONCESSION MENU

Chicken/Taco Wrap ..... \$3.75
Chicken/Taco Quesadilla ..... \$3.25
Chicken/Taco Salad ..... \$3.25
Plain Salad ..... \$2.25
Grilled Cheese ..... \$2.25
Pizza ..... \$2.50Cinnamon Buns\$2.75 (Tuesdays only)Yogurt \& Granola
Yogurt only\$0.75
Fresh Popcorn
Fruit Cups
\$2.50 (Fridays Only)

\$2.50 (Fridays Only)
\$0.75

\$0.75
\$1.00
\$0.75

$$
\$ 0.50
$$

Cheese Strings
Large Chocolate Milk $\$ 2.00$Small Milk (wh/choc)JuiceWater$\$ 1.00$
Ranch Package ..... \$0.25
Milk Card (10) ..... \$10.00Halls$\$ 1.50$
Hotrods


HOLY SPIRIT SMBI 2021-2022 SCHOOL YEAR CALENDAR

| Aug 26 First day for staff Aug 26 Opening Mass | AUGUST '21 |  |  |  |  |  |  | SEPTEMBER '21 |  |  |  |  |  |  | Sept 1 First day for students Sept 6 Labour Day Sept 17 School PD Day Sept 22 Div. Board Meeting Sept 30 National Day for Truth and Reconciliation$\begin{aligned} & \mathrm{O}-21(25) \\ & \mathrm{I}-19(19) \end{aligned}$ |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S |  |
|  | 1 | 2 | 3 | 4 | 5 | 6 | 7 |  |  |  | 1 | 2 | 3 | 4 |  |
|  | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |  |
|  | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |  |
| $\begin{aligned} & \mathrm{O}-4 \\ & \mathrm{I}-0 \end{aligned}$ | 22 | 23 | 24 | 25 | 26 | 27 | 28 | 19 | 20 | 21 | 22 | 23 | 24 | 25 |  |
|  | 29 | 30 | 31 |  |  |  |  | 26 | 27 | 28 | 29 | 30 |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Oct 11 Thanksgiving Day Oct 12 No busses Oct 25 Div. PD Day Oct 27 Div. Board MeetingO-20(45) | OCTOBER '21 |  |  |  |  |  |  | NOVEMBER '21 |  |  |  |  |  |  | Nov 10 School PD Day <br> Nov 11 Remembrance Day <br> Nov 12 Non-operational Day <br> Nov 22-26 Option Week <br> Nov 24 Div. Board Meeting $\begin{aligned} & O-20(65) \\ & \mathrm{I}-19(57) \end{aligned}$ |
|  | s | M | T | W | Th | F | S | S | M | T | W | Th | F | S |  |
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|  | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |  |
|  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |  |
|  | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 21 | 22 | 23 | 24 | 25 | 26 | 27 |  |
|  | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 28 | 29 | 30 |  |  |  |  |  |
|  | 31 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Dec 15 Div. Board Meeting Dec 17 Last day before break, early dismissal at 2:00 pm Dec 20-31 Christmas break Dec 25 Christmas Day Dec 26 Boxing Day | DECEMBER '21 |  |  |  |  |  |  | JANUARY '22 |  |  |  |  |  |  |  |
|  | S M |  | T | W | Th | F | S | S | M | T | W | Th | F | S | Jan 1 New Year's Day Jan 3 Christmas break Jan 4 First day after break Jan 26 Div. Board Meeting Jan 28 School PD DayO-20(98) |
|  |  |  |  | 1 | 2 | 3 | 4 |  |  |  |  |  |  | 1 |  |
|  | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |  |
|  | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |  |
|  | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |  |
| $\begin{aligned} & O-13(78) \\ & 1-13(70) \end{aligned}$ | 26 | 27 | 28 | 29 | 30 | 31 |  | 23 | 24 | 25 | 26 | 27 | 28 | 29 |  |
|  |  |  |  |  |  |  |  | 30 | 31 |  |  |  |  |  |  |
| Feb 16 Div. Board Meeting <br> Feb 21 Family Day <br> Feb 22 \& 23 Unassigned time for teachers <br> Feb 24 \& 25 SWATCA | FEBRUARY '22 |  |  |  |  |  |  | MARCH '22 |  |  |  |  |  |  | Mar 11 Div. Collab. Day Mar 14 Div. Spiritual Dev. Day Mar 21-25 Option Week Mar 23 Div. Board Meeting$\begin{aligned} & \text { O - } 23 \text { (138) } \\ & \text { I- } 21 \text { (125) } \end{aligned}$ |
|  | S | M | T | w | Th | F | S | S | M | T | W | Th | F | S |  |
|  |  |  | 1 | 2 | 3 | 4 | 5 |  |  | 1 | 2 | 3 | 4 | 5 |  |
|  | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |  |
|  | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |  |
|  | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 20 | 21 | 22 | 23 | 24 | 25 | 26 |  |
| $O-17(115)$ | 27 | 28 |  |  |  |  |  | 27 | 28 | 29 | 30 | 31 |  |  |  |
| Apr 1 School PD Day <br> Apr 14 Last day before break <br> Apr 15 Good Friday <br> Apr 17 Easter Sunday <br> Apr 18-22 Easter break <br> Apr 25 First day after break <br> Apr 27 Div. Board Meeting | APRIL '22 |  |  |  |  |  |  | MAY '22 |  |  |  |  |  |  |  |
|  | S | M | T | w | Th | F | S | S | M | T | w | Th | F | S |  |
|  |  |  |  |  |  | 1 | 2 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | May 20 School PD Day |
|  | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | May 23 Victoria Day |
|  | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | May 25 Div. Board Meeting |
|  | 17 | 18 | 19 | 20 | 21 | 22 | 23 | 22 | 23 | 24 | 25 | 26 | 27 | 28 | O-21 (174) |
|  | 24 | 25 | 26 | 27 | 28 | 29 | 30 | 29 | 30 | 31 |  |  |  |  | I-20 (159) |
| $\begin{aligned} & O-15(153) \\ & 1-14(139) \end{aligned}$ |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Jun 22 Div. Board Meeting Jun 28 Last day students and teachers | JUNE '22 |  |  |  |  |  |  | JULY '22 |  |  |  |  |  |  |  |
|  | S | M | T | W | Th | F | S | S | M | T | W | Th | F | S | No students |
|  |  |  |  | 1 | 2 | 3 | 4 |  |  |  |  |  | 1 | 2 | School PD Days |
|  | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | Div. PD/Spiritual Dev./Collab. |
| $\begin{aligned} & O-20(194) \\ & 1-20(179) \end{aligned}$ | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | Days |
|  | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 17 | 18 | 19 | 20 | 21 | 22 | 23 | Div. Board Meetings First and last days for students Option Week |
|  | 26 | 27 | 28 | 29 | 30 |  |  | 24 | 25 | 26 | 27 | 28 | 29 | 30 |  |
|  |  |  |  |  |  |  |  | 31 |  |  |  |  |  |  |  |




| Mrs. Krauss |
| :--- |
| Mrs. Weatherhead |
| Miss Dyrkacz |
| Ms. Matulin |


| Mr. Allen |
| :--- |
| Mrs. Schwab |
| Miss Crooymans |
| Mr. Sumner |

# OFF-CAMPUS NEWS 

## Welcome Back.

Listed below are the programs we offer through Off-Campus Education.
We also offer Career, Post-Secondary and Scholarship Information.
If you have any questions or would like to know more about any of our programs, please contact us.

## Work Experience

Work Experience is a program designed to create an opportunity for students to earn high school credits and experience the World of Work first hand. Students may be in a paid or a volunteer position. Students can earn up to 15 credits towards their High School Diploma. All students must have complete the HCS 3000 (Workplace Safety Systems) course before starting work experience and complete the Off-Campus Work Agreement form and return it BEFORE hours of work will start to be accumulated. Students are responsible for finding their own positions.

Earn while you learn!


## Green Certificate Program

This program is a joint endeavor between Alberta Education and Alberta Agriculture and Forestry. Participants learn by actively performing the skills required under the direction of experienced farm personal and provides students with credentials that could lead to a career in agribusiness. Students must complete AGR3000 (an Agriculture Safety course). Students can earn up to 16 credits towards their High School Diploma. There are 11 different specializations to choose from. Go to : https:// lethbridgecollege.ca/greencertificate to read the description's.


Registered Apprenticeship Program (RAP)
This program provides senior high school students the opportunity to earn credits in high school and gain on-the-job training that can be applied towards an apprenticeship. Students can earn up to 40 credits towards their High School Diploma. All students must have complete the HCS 3000 (Workplace Safety Systems) course before starting RAP and be paid at least minimum wage for their work. RAP students will also receive their Apprenticeship Blue Book.

Earn while you learn!


Dual Credit - With Olds College and Lethbridge College
Dual Credit courses are an opportunity for high school students to explore career pathways, post-secondary opportunities, get a head start on post-secondary diploma programs and ease transition from high school to postsecondary while still enrolled in high school. Students will earn credits in both high school \& post-secondary at the same time. There are no tuition fees for post-secondary courses completed during high school.

## Special Projects

Special Projects are projects that students can purse in which they have considerable interest or ability but which are not within the scope of the regular curriculum. Students can earn up to 15 credits towards their Diploma.

Mr. Boschee will be at St. Michael's School on Tuesdays.

## Your Off-Campus Team

Mark Boschee - Off-Campus Coordinator Cell: 587-220-4258 or Email: boscheem@holyspirit.ab.ca Wendy Gurr - Career Practitioner - 403-327-4596 Ext 312 or Email: gurrw@holyspirit.ab.ca

Dear Parents/Guardians:
On Wednesday Sept. 29, starting at approximately 1 pm , students will be taking part in the annual Terry Fox School Run. Our fundraising goal is to match last year's total of $\$ 5000.00$. We are excited to be able to walk in solidarity with the other schools in our community and around the country to support this very important cause.

Our school is proud to play an important role in supporting cancer research. Through our participation in the Terry Fox School Run, we hope to encourage leadership in our students and create positive agents of change in our wonderful school community.

## How to donate:

Click this link: http://www.terryfox.ca/StMichaelsSchoolBowlsland to our school's fundraising page. It's fast, easy and donors get a receipt immediately by email. Alternately, go to terryfox.org and follow the instructions below:

1. go to www.terrryfox.org
2. click "Terry Fox School Run"
3. click "Donate to a Student/School"
4. Enter the name of your school and follow the prompts to donate

You can also donate by submitting cash or cheque to your child and entering your donor information on a pledge sheet. Donations of $\$ 20.00$ or more listed on a Terry Fox pledge sheet (with full donor name and address) are automatically receipted. Cheques can be made payable to The Terry Fox Foundation. Please return any pledge forms and all funds by Friday Oct. 1.

Your child may also choose to also set up their own fundraising page by clicking the "Donate to a Student" button. Their page will connect automatically to our school's fundraising page and they'll receive a link to email friends and family to help them reach their fundraising goal.

We are very excited to be a part of this year's Terry Fox Run. This is our opportunity to make a difference in the lives of those suffering from cancer. We hope you will join us as our school community bands together in the fight against cancer. Thank you in advance for your support!

## Sincerely,

Mrs. Jill Weatherhead


# 2021 Terry Fox School RUn 

## Student's Full Name

School Name

Rm
City
Site\#


## TOTAL PAPER PLEDGES TOTAL ONLINE PLEDGES GRAND TOTAL <br> $\$ \quad=\$$

## Scan this QR code to help you fundraise online and set up a student page.

## How can someone donate to me ? <br> 



Donors can go to terryfox.org/ schoolrun to find your school name and enter their donation. Receipts are emailed to donors right away.

## DIRECTLY TO MY ONLINE FUNDRAISING PAGE

Find your school name at terryfox. org/schoolrun and click "Set Up A Student/Classroom Page".


Have fun uploading personal pics, videos or messages to your page to share with friends and family. You can even set a goal and achieve fun
 "Try like Terry" badges.

## BY CHEQUE OR CASH USING THIS PLEDGE SHEET



Stay safe and follow your school and parent instructions when collecting donations with a pledge sheet.
Record all of the donor information on the form before handing it in with your funds to your school.

# Why should someone donate to me? 

Because cancer research saves lives, as our School Poster Ambassador, Brie tells us. Your fundraising effort will help support research on many different types of cancers, such as...


Brie, age 11, is a Terry's Team Member who is proudly representing all cancer survivors in 2021! Here's a Q and A with Brie.

## What type of cancer did you have?

I had Ewing's Sarcoma, which is a type of bone cancer. I had it in my right upper Humerus, which is your funny bone!

## Can you tell us about your cancer

 treatments?I was hooked up to a hydration pump of water during rounds of chemo, so I had to go to the bathroom a lot. Sometimes I couldn't eat anything and sometimes I had weird cravings, like - "Hey Mom and Dad, can I have Quaker Maple Squares?"

What are your favorite pastimes, foods or hobbies?

I like to play the violin and eat marshmallows. I also like to draw and paint. In the winter, I snowboard and skate.

How does Terry Fox inspire you?
I admire his selflessness. He started his Run not for himself, but for everyone like him.

What would you say to everyone who is fundraising for cancer research?

My family and I have learned to appreciate and be grateful for everything. I appreciate your efforts to find a cure. Thank you!

## Notice to Parent or Guardian of Religious Permeation

Section 58.1 of the Education Act requires a school board to give notice to a parent or guardian when courses of study, education programs, institutional materials, instruction or exercises include subject matter that deals primarily and explicitly with religion. All of the schools in this division are Catholic Separate Schools, the essential purpose of which is to fully permeate Catholic theology, philosophy, practices and beliefs, the principles of the Gospel and teachings of the Catholic Church, in all aspects of school life, including in the curriculum of every subject taught, both in and outside of formal religion classes, celebrations and exercises. Every course of study and educational program, all institutional materials, instruction and exercises will at all times include subject matter that deals primarily and explicitly with religion.

## Falr Notice Letter

Dear Parents / Guardians,
The Holy Spirit Catholic School Division is committed to providing safe learning environments for all students, staff, school visitors and community members. When a student behaves inappropriately, principals use progressive discipline to help a student take responsibility for their actions, change their behavior and learn from their mistakes.

When students' behaviors pose a potential threat to safety or serious harm, the Southwest Alberta Regional Violence Risk Threat Assessment Protocol (VTRA) helps principals take further steps to protect the wellbeing of students and staff. The protocol helps schools respond quickly to threatening incidents such as: possession of a weapon or a replica weapon, bomb threats or plans, verbal, written or electronic (internet, text) threats to kill or injure oneself or others or other threats of violence, fire setting.

The Southwest Alberta Regional VTRA Protocol outlines how a school responds immediately to threatening behavior. Principals may first bring together a School Threat Assessment Team, which ideally includes the principal / associate principal, a school based counsellor / jurisdictional lead and police of jurisdiction. If the situation is serious the principal may also consult the Superintendent of Schools and call in members of the Community Threat Assessment Team. This community team may include representatives of community agencies who work with us to keep our schools safer such as, but not limited to, local police, children's mental health organizations or Child and Family Services. Parents / guardians will be notified as soon as possible in the Stage I - VTRA Process. If parents / guardians cannot be reached, but a concern for safety still exists due to threatening behavior, the threat assessment may still proceed. Personal information shared throughout this process will respect and balance each individual's right to privacy with the need to ensure the safety of all.

This letter complies with procedure 2 of Administrative Procedure 322: Violence Threat / Risk Assessment ( $V$-TRA) Protocol, which states that parents / guardians will be provided with "fair notice" that each threat will be taken seriously. Should you wish to further review this Administrative Procedure, please visit our website at www.holyspirit.ab.ca.

If you have any questions regarding the Holy Spirit Catholic School Division's use of the Southwest Alberta Regional V-TRA Protocol, please contact the Director of Support Services at the St. Basil Catholic Education Centre. We appreciate your support in ensuring our schools are safe environments for our students, staff and community partners.

Sincerely,
Ken Sampson, Superintendent of Schools


School: St. Teresa of Calcutta


Born Anjeze Gonxhe (in English, "Agnes Little Flower") Bojaxhiu in what is now called North Macedonia, Agnes was fascinated by stories of saintly missionaries. By age 12, she was convinced she should give her life completely to Jesus as a nun. After many spiritual conversations with her mother and her priest, who guided her in this discernment, Agnes left home at 18 years old to join the Sisters of Loreto, where she took the name Teresa. Soon she was sent to Ireland for her formation as a nun and as a missionary. She later left the convent to devote herself to caring for the sick and poor, a ministry she selflessly continued until her death in 1997.


## THE CORPORAL WORKS OF MERCY

We do not perform good works in order to please God. We do not do good works in order to earn grace or salvation. We do good works because God is love and we yearn to live in God. By sharing love with others, we encounter the living God. The Catholic Church identifies for us various works of mercy - the Corporal Works of Mercy and the Spiritual Works of Mercy. The Corporal Works of Mercy can be traced to the Parable of the Last Judgment in Matthew 25. These works are kind acts by which we help our neighbours with their everyday material and physical needs. The following are some suggestions for how we can practice these in our everyday lives.

1 \& 2 Feeding the Hungry/Give Drink to the Thirsty - Support and volunteer for food pantries, soup kitchens, and agencies that feed the hungry and give drink to the thirsty; make a few sandwiches to hand out as you walk through areas of your city or town where you may encounter people who are in need of food.

3 Clothe the Naked - Go through your drawers and closets and find good condition clothes to donate to agencies that accept clothing; participate in clothing drives in your community.

4 Shelter the Homeless - Help neighbours to care for their homes and do repairs; support and/ or volunteer at a homeless shelter; support and/or volunteer for Catholic Charities initiatives, Habitat for Humanity etc.

5 Visit the Sick - Spend quality time with those who are sick or homebound; take the time to call, send a card, or an email to someone who is sick.

6 Visit the Imprisoned - Support and/or participate in ministries to those who are incarcerated; support programs sponsored by agencies that advocate on behalf of those who are unjustly imprisoned. Visit people "imprisoned" by loneliness, sickness, or old age.

7 Bury the Dead - Be faithful about attending wakes/visitation; support or volunteer at a hospice; participate in a bereavement ministry; spend time with widows and widowers; take friends and relatives to visit the cemetery; support ministries that offer free Christian burials to people unable to afford time.

## RESOURCES

# Septenffer <br> Together on the Journey 

## As you journey with St. Teresa this month...

WEEK ONE
Agnes's (St. Teresa's) mother remembered the words of Jesus and encouraged her daughter to be totally devoted to Him. Write a prayer asking God to help you to be totally devoted to Jesus.

School: St. Teresa of Calcutta

## WEEK TWO

How can you go out of your way to share in the experiences of someone else, especially someone different from you who might be struggling.


## WEEK FOUR

St. Teresa loved to say, 'Perhaps I don't speak their language, but I can smile.' Who do you want to share a smile with today?


## WEEK THREE

St. Teresa's energy and conviction came from her daily visits to Jesus in the Blessed Sacrament. Write a prayer asking for the grace to show God's love to the people you encounter.


Our School uses the Growing in Faith, Growing in Christ program for Religious Education!

Growing in Faith, Growing in Christ features a Student-Home Website with videos, songs, bible stories, prayers, interactive activities and more - all designed for students and families to explore their faith together.

## Log in at: <br> www.pearsoncanada.ca/growinginfaith/student-home <br> Grades: 1-8 available! <br> Username: holyspirit99 <br> Password: Student99



## FAQs

## I've forgotten my password

Click on the "Forgot your password?" link to reset your password. A temporary password will be sent to the email address registered with your account.

How secure are my purchases?
KEV Group's top priority is to keep your personal information safe. Go to https://helpdesk.supportschoolcashonline.com and see Security for Security Policy and Privacy Policy.

## What if I can't find my student?

Contact your school to confirm your student's details (sign up criteria) to ensure it matches exactly with what was entered in your school's records.

## What if I can't see any items?

Each school creates their own items for purchase and assigns them to students. Once assigned, they will appear online under the student tab.

## Need Help?

Go to helpdesk.supportschoolcashonline.com

$\checkmark$ When adding to the cart, the item displayed prevents you from completing your purchase correctly
$\checkmark$ You made a purchase on an item incorrectly and want to change your order
$\checkmark$ You are missing items that you thought were available to purchase. Items are created by the school and School Cash Online displays those items for parents to purchase

How To Make Online Payments for Your Student Fees using

SchoolCashOnline
Powered by ©KEVGROUP

Fast, safe, convenient.

## Welcome to SchoolCashOnline



School Cash Online is an easy to use and safe way to pay for your children's school fees.
$\checkmark$ Conveniently make payments for student fees online
$\checkmark$ Stay connected and informed of all school activities
$\checkmark$ Never miss out on field trips, school events, yearbooks and more
All you have to do is register, attach your students and in no time, you will be able to make payments online.

## How to Register

1. Go to https://holyspirit.schoolcashonline.com/ and click on Register
$\checkmark$ Enter in your first name, last name, email and create a password.
$\checkmark$ Select a security question.
$\checkmark$ Check YES to receive email notifications
2. A confirmation email will be sent to you

- Check spam

3. Follow the instructions in the email. Your email is used as your username in your profile.


## How to Add a Student

1. Sign In to School Cash Online
2. Go to MY ACCOUNT.
3. From the drop down menu, select My Students.
4. Click to add a student.
a. Type in your School Board Name
b. Select School Name from the list.
c. Enter Student Criteria (as set by your School Board)
d. CONFIRM

You can add up to 8 students on your profile.

## Payment Types Accepted

Credit Cards Đ eCheck- myWallet

Stay connected by receiving email notifications of new fees.
(9)

Never miss out on field trips, yearbook sales, and school events.

## How to Make a Payment

1. You will be able to view any available items attached to your students that are set up on your account.
2. Select the item that you would like to purchase and click "add to Cart".
3. Once you have finished adding items to your cart, select "Check Out" to make payment.

You can pay for multiple student's items in one Check Out.

## SchoolCashOnline Available Now

For safety and efficiency reasons, Holy Spirit Catholic School District would like to reduce the amount of Cash \& Checks coming into our school. School Cash Online is our school's preferred method of payment. Please join the thousands of parents who have already registered and are enjoying the convenience of paying ONLINE! It takes less than 5 minutes to register. Please follow these step-by-step instructions, so you will begin to receive email notifications regarding upcoming events involving your child(ren).

NOTE: If you require assistance, select the SUPPORT option in the top right hand corner of the screen.

## Step 1: Register

a) If you have not registered, please go to the School Cash Online home page https://holyspirit.schoolcashonline.com/ and select the "Get Started Today" option.
b) Complete each of the Registration Steps
*For Security Reasons your password, requires 8 characters, one uppercase letter, one lowercase letter and a number.


## Step 2: Confirmation Email

A registration confirmation email will be forwarded to you. Click on the link provided inside the email to confirm your email and School Cash Online account.
The confirmation link will open the School Cash Online site prompting you to sign into your account. Use your email address and password just created with your account.

## Step 3: Find Student

This step will connect your children to your account.
a) Enter the School Board Name
b) Enter the School Name
c) Enter Your Child's Name \& Birth Date
d) Enter Your Child's ASN (available from your school)
e) Select Continue
f) On the next page confirm that you are related to the child, check in the Agree box and select Continue
g) Your child has been added to your account

## Step 4: View Items or Add Another Student

If you have more children, select "Add Another Student" option and repeat the steps above. 5 children can be added to one parent account.
If you do not wish to add additional children, select
"View Items For Students" option. A listing of available items for purchase will be displayed.

## School Cash Online Parent Support

A new feature has been added to facilitate parents receiving help when having issues with School Cash Online.

At the bottom right hand side of the home screen is an option called "Support"


When you click on this option, you will be taken to a new page with various options for you to choose where you require help.


Clicking on any of these options will bring you a page with FAQs regarding this particular option. If one of the FAQs helps you, that's terrific! But, in the event that your question is not answered, you can click on "Contact Us". A form will pop up with you to populate regarding your question.


KEV support will contact you to help you. The information that you have filled out in this form assists the KEV technicians in being prepared before they contact you. It ensures that help is provided to you in a timely way. This new process has helped to significantly speed up help time.

Of course, there is still the option of calling the 1-800 number at the bottom of the page.

# Holy Spirit Roman Catholic Separate Regional Division No. 4 Volunteer Automobile Driver Authorization 

To be read by the volunteer driver BEFORE filling out the form.

## NOTICE RE: INSURANCE COVERAGE

## VOLUNTEER DRIVERS:

Those wishing to act as volunteer drivers for school division activities and who are planning to use their own vehicle would be well-advised to inform their insurance company.

With regard to insurance coverage, the school division insurance policies have been endorsed to provide excess liability insurance for volunteer drivers. At the present time, the maximum excess amount is $\$ 9,000,000$. However, the school division's insurance does not come into force unless there is a claim in excess of the liability limits in the owner's insurance policy (e.g., if the volunteer driver's insurance limit was $\$ 200,000$ - which is required by law - and there is a judgment of $\$ 400,000$, the driver's insurance would cover $\$ 200,000$ and the school division's excess liability insurance would cover the remaining $\$ 200,000$. Damage to the owner's vehicle is NOT insured by the Holy Spirit Roman Catholic Separate Regional Division No. 4.

School division excess liability only applies when no payment has been made for the use of a private vehicle (e.g., gas, mileage, etc.). When payment is made for the use of a private vehicle it is incumbent upon the owner of the vehicle to arrange for proper and adequate insurance through his own insurer.

If you are doing a lot of volunteer driving for school, sporting or church activities, etc., we would suggest that you review your insurance limits with your agent to ensure that you are adequately protected.

Notes to the Application on other side:
Note \#1: Applications can be approved only when the driver possesses a valid driver's license and is able to respond "no" to questions concerning convictions and suspensions.

Note \#2: The owner of the vehicle is expected to inform his/her insurance agent of the intention to use the automobile and to act as a driver for school board activities. The majority of insurance companies do not require an endorsement to auto policies or an additional premium charge because this driving is classified as occasional and is not done for compensation.

Note \#3: It is required by the division that volunteer drivers carry a minimum $\$ 2,000,000$ personal liability limit.

[^0]
## HOLY SPIRIT CATHOLIC SCHOOL DIVISION NO. 4

## VOLUNTEER AUTOMOBILE DRIVER AUTHORIZATION FORM

A. School: $\qquad$ School Year: $\qquad$
B. Volunteer Driver's Name:

Volunteer Driver's Address:
$\qquad$

Telephone Number:
Driver's License Number:
Driver's License Class: $\qquad$
**Has your driver's license been suspended in the last three years? (See Note \#1). YES $\square$ NO
If YES, please provide date of reinstatement: $\qquad$
**Have you been involved in any accidents as a driver during the last three years? YES $\square$ NO
If YES, please give details: $\qquad$
**Have you been convicted of an offense under the Traffic Safety Act 2003, related regulations, or for any motor vehicle related offense under the Criminal Code during the last three years?

YES $\square \mathbf{N O} \square$

If YES, please provide particulars: $\qquad$
$\qquad$
C. Vehicle: Make $\qquad$ Model $\qquad$ Capacity $\qquad$
Vehicle Owner's Name: Insurance on Vehicle-Company:
Agent:
Policy \#:
Liability limit:

## Passenger endorsement: YES $\square$ NO $\square$ (Please see Note \#2)

## D. Commitments:

**I agree to abide by the requirements of the Traffic Safety Act while acting as a volunteer driver for school functions. I undertake to report to the school principal all accidents and any suspension of my license or change in my insurance status which may occur after the date of this authorization while it remains in force (i.e., current school year).
**I have advised the insurance company that I have applied to serve as a volunteer driver.
${ }^{* *}$ I agree to operate the automobile referred to herein in a safe manner, to drive in accordance with the Traffic Safety Act, to limit the number of passengers to the number of seat belts which are usable and to comply with the directions of teachers or agents of the Holy Spirit Roman Catholic Separate Regional Division No. 4.

I accept the foregoing undertakings and certify that the information contained in this application is accurate to the best of my knowledge:

Please sign below:
Driver: $\qquad$ Vehicle Owner: $\qquad$

## FOR OFFICE USE ONLY:

The above-named driver is authorized to assist the school during the current school year. The help is appreciated.
Signature of Principal: $\qquad$ Date: $\qquad$

Documents Checklist for Chaperones/Drivers

| School: | Volunteer Name: |
| :--- | :--- |
| Applying for a Driver or Chaperone? <br> (circle one or both, if applicable) | D |
| Current 5-year Drivers Abstract <br> (No more than 7 demerit points) |  |
| Proof of \$2,000,000 liability insurance (if <br> using private vehicle) <br> Must submit 1 of the following: <br> 1) Certificate of Insurance <br> 2) Letter from Insurer <br> 3) Copy of the insurance policy |  |
|  <br> Vulnerable Sector Search (non- <br> employees) |  |
| Copy of Valid Driver's License |  |

Date: $\qquad$

NCO I/C of Bow Island RCMP Detachment
PO Box 779
Bow Island, AB TOK OGO
Ph: 403-545-2784

## RE: Criminal Record Check With Vulnerable Sector Search

Dear NCO I/C,

Holy Spirit Catholic Schools requires volunteers and chaperones to submit proof of a criminal record check with vulnerable sector search in order to volunteer at St. Michael's School, 302 $2^{\text {nd }}$ Avenue East, Bow Island.

I require the following individual to provide me with this documentation prior to volunteering at St. Michael's School:


If you have and questions, please do not hesitate to contact me at 403-545-2131.

Sincerely,

Chris Sumner, Principal


[^0]:    News Release from Community Health (Lethbridge)
    Parents please be advised: A child who is under the age of six years and whose weight does not exceed $18 \mathrm{~kg}(40 \mathrm{lbs})$ must be properly secured in a child safety seat. This does not include a booster seat. (Approved booster seats may be used once the child is six years of age or weighs more than $18 \mathrm{~kg}(40 \mathrm{lbs})$.

